

Pohara Boat Club Hire Terms

Hire Fees

Club Capacity Maximum 150pp

Here are the hire rates for the Club. We have a standard rate and a concession rate, see below to see what category your booking will fall under

Standard

Standard Rate can be described as any or all of the following:

- an event that is business or private occasion
- an event for financial or commercial gain
- any event organised by or for people who live outside of the Golden Bay area

Concession

Concession Rate can be described as any or all of the following:

- an event that offers a service to the local community
- an event that is not-for-profit and for any local group or organisation
- a fundraiser event for the good of a local community group or a nationwide fundraiser
- any event organised by or for the public benefit of people who live in Golden Bay
- Members

POHARA BOAT CLUB	STANDARD HIRE	CONCESSION HIRE
Kitchen Only (per hour)	\$50	\$20
All Day / Evening (8 Hrs)	\$ 350	\$200
Half Day (4 Hrs)	\$180	\$100
Hourly	\$50	\$25
Bar Manager (per Hour)	\$30	\$30
Venue & Kitchen (full Day)	\$400	\$225 (1/2 day)
Cleaning Fee (per hour)	\$30	\$30

Office Use

BOND	AMOUNT	PAID	RECIPT #	DATE
	\$			
	\$			

Wedding Package

The Package includes –

- The Club Rooms / Kitchen Included
- Tables & Chairs
- TV If Required
- Use of the Salad Boat
- Plates/cutlery/glasses
- Set up from midday the day before
- Clean-up day after until midday

Bar Manager Extra if Bar is Required at \$30 per hour

Wedding Package	Deposit non-refundable 25%		
Standard	\$1800	\$400	
Concession	\$1500	\$375	

BOND	AMOUNT	PAID	RECIPT #	DATE
	\$			
	\$			
Cleaning Fee	\$			

Celebrations of Life/Tangi/Memorials

Any Local community member will be charged at concession rate

The Package includes –

- Club Rooms/ Kitchen Included
- Tables/Chairs
- TV If Required
- Plates/cutlery/glasses
- Set up and Clean Up to be decided at the time of hire
- Bar Manager Extra if Bar is Required at \$ 30 per hour

Celebration Of Life	Standard	Concession
Funeral / Tangi (4 hrs)	\$180	\$100
Memorial (4 hrs)	\$180	\$100
Cleaning Fee (per Hour)	\$30	\$30

Office Use

BOND	AMOUNT	PAID	RECIPT #	DATE
	\$			
	\$			

Hire Agreement

Name of Person or Persons responsible for hiring the Pohara Boat Club:

Name: _____

Membership number: _____ (if applicable)

Email: _____

Address: _____

Phone: (Home): _____

(Mobile): _____

Bank account number & Name for bond refund:

I have Read the Terms & Conditions of Hire _____ (signed)

Signature: _____ Date _____

Office Use.

Deposit Paid on _____ Receipt no: _____

Full Payment Paid on _____ Receipt no: _____

Payment Accepted on Behalf of PBC _____

Paid via Direct Credit	
Paid in Cash	

Terms & Conditions of Hire

**Bar is only available if staffed by a Club Committee Member at a cost
Non-members an additional fee will be required for a Special Licence**

NO NAILS, SCREWS, PINS ETC.

All decorations are to be hung with care, no damage to walls, ceilings etc.

Clubhouse to be left in a clean condition (cleaning equipment supplied in downstairs lift room)

All rubbish to be removed from the facility (Club bins returned promptly) and bins emptied

Carpet Vacuum Cleaned, & all Floors & Stair way washed

(Vacuum & Mop/Bucket are kept in lift Room downstairs)

Fridge to be left empty & clean

Toilets to be cleaned

Any extra cleaning will be charged at \$30 per hour

Please Contact the committee to discuss catering option

All breakages and damages are to be reported (\$8 per glass)

All decorations are to be hung with care, no damage to walls, ceilings

NO Smoking in the club building

ALL NOISE TO CEASE BY 1:30AM

NO OVER NIGHT STAYING.

Breach of any of the conditions may result in a partial or total loss of Bond.

**Any costs exceeding the bond will be on charged to the Person/s responsible for
Hiring the premises. Failure to pay on time will result in debt being passed on to collection
Agency and collection costs added to your account.**

I agree & accept all the above terms & Conditions.

Signed _____ Date _____

Full Payment & Bond required 14 days prior to event.

If paying via direct credit, please use your name & date of hire as reference.

Please make payments into NBS – Pohara Boat Club – 03-1354-0614952-00