



Pohara Boat Club Hire Terms

Club Capacity Maximum 150 persons

Club only available for hire by MEMBERS of Pohara Boat Club

Hire Fees

All prices include gst

| POHARA BOAT CLUB MEMBERSHIP FEES | Price | PLEASE TICK REQUIRED |
|---|--------------|---------------------------------|
| Family Membership | \$ 50 | |
| Single Membership | \$ 30 | |

| POHARA BOAT CLUB HIRE FEES | Price | PLEASE TICK REQUIRED |
|--|--------------|---------------------------------|
| Half Day Hire (4 Hrs) | \$250 | |
| Full Day/Evening (8hrs) | \$450 | |
| Funeral/Tangi/Memorials | \$125 | |
| Weddings/Special Occasions (48 hrs) | \$1800 | |
| Bar Manager (per Hour) | \$ 35 | |

' Discount available to local community groups on enquiry'

**Pohara Boat Club
Daphne Woods: 0272015994
Email: admin@poharaboatclub.org**



Whats Included:

Note set up and take down of tables and chairs is NOT included in price.

Half day/ Full Day hire

The Package includes –
Club Rooms/ Kitchen Included
Tables/Chairs
Plates/cutlery/glasses
2hrs Cleaning included in price (additional cleaning required charged at \$50hr)

Celebrations of Life/Tangi/Memorials

The Package includes –
Club Rooms/ Kitchen Included
Tables/Chairs
TV If Required
Plates/cutlery/glasses
2hrs Cleaning included in price (additional cleaning required charged at \$50hr)

**Non refundable deposit of \$100 required at time of booking
Bond of \$250 and balance of payment due 7 days prior to event.**

Office Use.

Deposit Paid on _____ Receipt no: _____

Full Payment Paid on _____ Receipt no: _____

Bond Paid on _____ Receipt no: _____



Wedding Package/Special Occasions

The Package includes –

The Club Rooms / Kitchen Included

Tables & Chairs

TV If Required

Plates/cutlery/glasses

Set up from midday the day before

Clean-up day after until midday

3 hour cleaning included in price (additional cleaning required will be charged at \$50 hr)

Non refundable deposit of 50% due at time of booking

Payment balance and bond of \$350 due 7 days prior to event

Office Use.

Deposit Paid on _____ Receipt no: _____

Full Payment Paid on _____ Receipt no: _____

Bond Paid on _____ Receipt no: _____



Hire Agreement

Name of Person or Persons responsible for hiring the Pohara Boat Club:

Name: _____

Membership number: _____ *(if applicable)*

Date of Booking: _____

Package required: _____

Email: _____

Address: _____

Phone: (Home): _____

(Mobile): _____

Bank account number & Name for bond refund:

I have Read the Terms & Conditions of Hire _____ (Full Name)

Signature: _____ Date _____

Caterers Recommended:

De-Lish
Goodness 2 Go

Phone: 03 525 7111
Phone: 03 525 8193

email: delishspecialtyfoods@gmail.com
Cell: 027 233 0539



Terms & Conditions of Hire

Bar is only available if staffed by a Club Committee Member at \$35/hr

NO NAILS, SCREWS, PINS ETC.

All decorations are to be hung with care, no damage to walls, ceilings etc.

All tables / chairs to be stacked / packed away as found.

Clubhouse to be left in a clean condition (cleaning equipment supplied in downstairs lift room)

All cups, plates and cutlery to be washed/dried and put away.

All rubbish to be removed from the facility (Club bins returned promptly) and bins emptied

Fridge to be left empty & clean

Cleaning included as stated above, however any extra cleaning required over and above hours stated above

will be charged at \$50 per hour

Please Contact the committee to discuss catering options

All breakages and damages are to be reported (\$8 per glass)

NO Smoking in the club building

ALL NOISE TO CEASE BY 1:30AM

NO OVER NIGHT STAYING.

Breach of any of the conditions may result in a partial or total loss of Bond.

Any costs exceeding the bond will be on charged to the Person/s responsible for Hiring the premises. Failure to pay on time will result in debt being passed on to collection Agency and collection costs added to your account.

I agree & accept all the above terms & Conditions.

Signed _____ Date _____

If paying via direct credit, please use your name & date of hire as reference.

Please make payments into NBS – Pohara Boat Club – 03-1354-0614952-00